



MINUTES OF A MEETING OF THE COUNCIL HELD ON 16th MAY 2017

PRESENT: Councillors J Chesworth (Chair), P Thurgood, R Bilcliff, S Claymore, T Clements, D Cook, C Cooke, A Couchman, J Faulkner, R Ford, M Gant, J Goodall, S Goodall, M Greatorex, R Kingstone, A Lunn, A James, T Madge, K Norchi, J Oates, M Oates, S People, R Pritchard, R Rogers, P Seekings, P Standen, M Summers and M Thurgood

The following officers were present: Anthony E Goodwin (Chief Executive), John Wheatley (Executive Director Corporate Services), Andrew Barratt (Corporate Director Growth, Assets and Environment), Jane Hackett (Solicitor to the Council and Monitoring Officer), Stephen Lewis (Head of Environmental Health) and Janice Clift (Democratic and Elections Officer)

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S Doyle and T People.

2 MAYOR'S CADET

Charlotte Cropper was inaugurated as the Mayor's Cadet for 2017/18

3 TO ELECT A MAYOR

Councillor J Chesworth was elected as Mayor and proposed a vote of thanks to Councillor K Norchi's year as Mayor

(Moved by Councillor D Cook and seconded by Councillor S People)

4 TO ELECT A DEPUTY MAYOR

Councillor P Thurgood was elected as Deputy Mayor

(Moved by Councillor J Chesworth and seconded by Councillor M Oates)

5 TO ELECT THE LEADER OF THE COUNCIL

Councillor D Cook was elected Leader of the Council

(Moved by Councillor M Thurgood and seconded by Councillor R Rogers)

6 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

7 TO RECEIVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 4 April 2017 were approved subject to a slight amendment and signed as a correct record.

(Moved by Councillor D Cook and seconded by Councillor P Standen)

8 TO RECEIVE ANY ANNOUNCEMENTS FROM THE MAYOR, LEADER, MEMBERS OF THE CABINET OR THE CHIEF EXECUTIVE

The Mayor Councillor J Chesworth made the following announcements:-

You may have noticed in the corner tonight a gentleman with a video camera. This meeting is being recorded as part of the 24 hours in Tamworth project. So if any of you were wondering that is the purpose of the video camera in the corner.

Doctor Goodwin has announced as we know that he will be retiring later on this year so this will be his last Mayor Making. I think inaugurating me as Mayor has cared him off. But I thought that this should be mentioned and I just wanted to say that it has been a pleasure to sit with him over the last few months at Council.

At the end you may remember last year that photographs were taken of the groups after the meeting. If I could ask all Members just to stay in the Chamber at the end of the meeting so we can do a similar thing this year.

The Leader of the Council Councillor D Cook made the following announcements:-

I had promised the Chief Executive that I would make the official announcement at this meeting that he is going to retire at the end of this year. I would like to remind this Council of the work Doctor Goodwin has done for this Council over the last two decades he has been working for us from being a Leisure Manager to becoming Chief Executive. This Council is in the place that it's in not just because

of the Councillors but because of the work of Doctor Goodwin. How he has taken a team of officers through this period of austerity to put the Council in the position it's in is nothing short of a miracle and none of us should forget that. He has been a marvellous asset of this Town and Council. I told him that he should give us another two to three years. So how plans are draw up on of how we move on lets first of all remember the achievements of Doctor Goodwin and I have personally asked Doctor Goodwin where this Council goes now because nobody knows that Chair better than he does. This Council has a wonderful and it's a wonderful place to be in Tamworth and so much credit goes to Tony. But it would be a remiss of me as Leader not to mention that as one of my announcements. First and for most I would like to propose a round of applause to Tony Goodwin.

Tamworth has received Dementia Friendly Status and I can also say the fastest town in the country to achieve such status from starting point. It has never been done faster or as well in my opinion. I would like to put some thanks out there to who have been involved. I would like to thank former Councillor Lee Bates for the effort he has put into that from the voluntary point of view. Councillor Andrew James who led on this from a Scrutiny point of view and Councillor Tina Clements for the continuing work she does in the Community around Dementia Friendly Status. But most of all and importantly to Karen Clancy the officer that has led on this and done such a wonderful, wonderful job on this and really led the project from the front and a wonderful achievement made. But just a final one to Councillor Simon Goodall who first came up with the idea that we should take Dementia Friendly Status as a Town. Simon great job well done.

9 QUESTION TIME:

None

10 APPOINTMENT OF CABINET AND ALLOCATION OF RESPONSIBILITIES

The Membership of Cabinet for 2017/18 was received and circulated at the meeting as follows:

REVISED CABINET PORTFOLIOS 2017/18

Leader of the Council Cllr Daniel Cook	Assets and Finance Cllr Rob Pritchard (Deputy leader)
Portfolio	Portfolio
Corporate Assessments	Corporate Finance & Procurement
Engagement Overview	Audit & Governance
Financial Planning	Service Transformation
Performance Management	Customer Services, HR and ICT
Member Development	GF/HRA Commercial Property & Asset Management

Strategic Overview	Constitution
Strategic Partnerships	Treasury Management
Budget Consultation	Revenues & Benefits
Participatory Budgeting	Community Health & Safety
Tamworth Listens	Corporate Health and Safety
Reputation	PR and Coms Management (GF & HRA)
Organisational Capacity	Graphics and Publications
Corporate Consultation / Engagement (GF & HRA)	Town Centre Car Parks
Delivering Quality Services Overview	Council Tax and NNDR recovery
	Legal and Democratic Services
Communities and Wellbeing	Regeneration
Cllr Stephen Doyle	Cllr Steve Claymore
Portfolio	Portfolio
Safer & Stronger Communities	Education / Educational Attainment
Community Safety, ASB Reduction & Crime	Career Skills and Training
Tackling Fear of Crime	Business Development
Integrated Enforcement / Clean Streets Enforcement	Town Centre Development
CCTV Management	Town Centre Economy / Enterprise Qtr. Development Management
Community Development and Locality Working	Building Control
Police and Crime Commissioner Engagement	Town Centre Market Development
Civil Parking Enforcement	Planning
Third Sector Engagement	Local Plan / Regeneration
Voluntary Sector Engagement and Funding	Southern Staffordshire Partnership (SSP)
Locality / Integrated Commissioning.	LEP Board Member / WM Combined Authority
CCG / PCT Engagement	Infrastructure / Transport / LTB
Healthier Communities / Lifestyles	Gateways Project
Community Wardens.	Housing Regeneration Projects
Safeguarding Children & Vulnerable Adults	Commercial Investment Strategy (CIS)
Child Protection / Every Child Matters Agenda	Physical Heritage Conservation
Housing Services	Environment and Culture
Cllr Michelle Thurgood	Cllr Joy Goodall
Portfolio	Portfolio
Strategic Housing	Strategic Waste Management
Homelessness Prevention	Refuse Collection
Housing Advice	Recycling Services
Landlord Services / Council Housing	Waste Minimisation
Council Housing Stock Capacity	Joint Waste Board with LDC.
Private Rented Sector Housing	Staffordshire Joint Waste Management Board
HRA Neighbourhood Renewal	Cemeteries
Healthier Housing	Nature Reserves, Parks and Play
Public Sector Garages	Street Furniture Maintenance
HRA Business Planning	Streetscene
Tenant Engagement	Tamworth in Bloom
Decent Homes Standard	Licensing
Housing Repairs Service	Environmental Health

Service Charges	Sports Development and Leisure Services
RSL Engagement	Tourism/ Destination Tamworth
Decent & Affordable Housing Development	Outdoor Events
	Heritage Promotion / Visitors
	Culture and the Arts

11 APPOINTMENT OF COMMITTEES

The Constitution and Membership of Committees for 2017/18 was received and circulated at the meeting as follows:

CONSTITUTION OF COMMITTEES 2017/18

Cabinet

Councillors	D Cook	Leader of the Council
	R Pritchard	Portfolio Holder for Assets and Finance and Deputy Leader of the Council
	S Claymore	Portfolio Holder for Regeneration
	S Doyle	Portfolio Holder for Communities and Wellbeing
	J Goodall	Portfolio Holder for Environment and Culture
	M Thurgood	Portfolio Holder for Housing Services

Cabinet (Grants) Sub Committee

Councillors	S Claymore
	S Doyle
	R Pritchard

Appointments and Staffing Committee

Councillors	D Cook
	S People
	R Pritchard
	P Standen
	M Thurgood

Audit and Governance Committee

Councillors	J Chesworth
	C Cooke
	J Faulkner
	R Ford

M Greatorex
R Kingstone
M Summers

Planning Committee

Councillors J Chesworth
S Claymore
J Goodall
S Goodall
M Greatorex
T Madge
K Norchi
J Oates
M Oates
T Peale
P Standen
M Summers
P Thurgood

Licensing Committee

Councillors R Bilcliff
T Clements
A Couchman
S Doyle
R Ford
M Gant
J Goodall
R Kingstone
A Lunn
K Norchi
M Oates
R Rogers
P Seekings

Nominations Committee

Councillors J Chesworth
T Clements
D Cook
M Oates
S Peale
P Seekings
M Thurgood

Infrastructure, Safety and Growth Scrutiny Committee

Councillors R Bilcliff
S Goodall
M Greatorex

R Kingstone
A Lunn
J Oates
S People
P Standen
P Thurgood

Corporate Scrutiny Committee

Councillors R Ford
A James
R Kingstone
T Madge
J Oates
S People
P Standen
M Summers
P Thurgood

Health and Wellbeing Scrutiny Committee

Councillors T Clements
C Cooke
A Couchman
J Faulkner
M Gant
S Goodall
M Greatorex
A James
M Oates
R Rogers

Chief Officer Conduct Committee

Councillors A James
T Madge
J Oates
T People
R Rogers

Statutory Officer Conduct Committee

Councillors R Bilcliff
J Chesworth
A Lunn
T People
M Summers

12 THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) RULES 2012

The Leader of the Council informed Members that The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 specifies and requires *inter alia* under Regulation 19 that the Executive Leader must submit a report on a regular basis to Council containing details of particulars of each urgent Executive decision and a summary of the matters in respect of which the decision was made.

RESOLVED: That the Members endorsed the Annual Executive Arrangements Report

(Moved by Councillor D Cook and seconded by Councillor R Pritchard)

13 REVIEW OF THE CONSTITUTION AND SCHEME OF DELEGATION

The Leader of the Council and the Solicitor to the Council and Monitoring Officer obtained Members comments, endorsement and approval of the Constitution and Scheme of Delegation as required by legislation.

RESOLVED: That the Members

- 1 endorsed the Portfolio Holders' lists of area of responsibility as amended and presented to the Council as a minor changes to the Constitution, Part 3, Paragraph 3.3 – Responsibility for Executive Functions;
- 2 endorsed the changes in recommendation 1 and to the Constitution and Scheme of Delegation As presented in Appendix 1 and then;
- 3 adopted and approved the changes to the then reviewed Constitution and Scheme of Delegation; and
- 4 authorised the payment of an SRA of £6,011 to all three Scrutiny Chairman in the new three Committee Structure recommended within this newly adopted Constitution. This has been funded from the General Fund contingency budget

(Moved by Councillor D Cook and seconded by Councillor R Pritchard)

14 SMALL BUSINESS GRANTS

The Portfolio Holder for Regeneration seeking approval by Members on a Start-Up Business Grant scheme that was approved at Cabinet on the 6th April. The Grant will be available for individuals wishing to start up in self-employment or business and young businesses that have been trading for no more than 3 years. The report seeks approval for amendments to Grants sub-committee constitution by full Council.

- RESOLVED:** That the Members
- 1 understand the principles what the start-up Business Grants are;
 - 2 agreed to amend the Cabinet (Grants) Sub Committee constitution to include the addition of the Start-up Business Grants Scheme;
 - 3 agreed that Cabinet (Grants) Sub Committee makes final decisions on all Start Up Business Grants applied for on a quarterly basis;
 - 4 are aware that the Start Up Grants Scheme will be available up to a total of £20,000 per annum subject to annual budget agreements and reviews up until 31st March 2010;
 - 5 agreed that the impact and need for a Business Grants Scheme be reviewed on an annual basis through the business planning process and relevant key performance indicators; and
 - 6 agreed that after 3 years, a report on the success of the project be formally reported to Council, detailing at a minimum impact, outcomes and learning.

(Moved by Councillor S Claymore and seconded by Councillor D Cook)

15 TAXI LICENSING - AMENDMENT AND UPDATE

The Portfolio for Environment and Culture requested Members to consider the updates and amendments to Tamworth Borough Council's Taxi Licensing Policy 2017-2022 for adoption.

- RESOLVED:** That the Members considered the updates and amendments to Tamworth Borough Council's Taxi Licensing Policy 2017-2022 for adoption.

(Moved by Councillor J Goodall and seconded by Councillor R Pritchard)

16 ANTI-MONEY LAUNDERING POLICY

The Solicitor to the Council and Monitoring Officer provided the Members with a copy of the reviewed Anti-Money Laundering Policy for adoption.

RESOLVED: The Members adopted the revised Anti-Money Laundering Policy in the Council's Policy Framework.

(Moved by Councillor D Cook and seconded by Councillor S Peaple)

17 REGULATION OF MEMBERS CONDUCT

The Solicitor to the Council and Monitoring Officer advised Members on the number of complaints received for the period 01 May 2016 until 30 April 2017 in relation to alleged breaches of the Code of Conduct arising from implementation of Part 1 Chapter 7 of the Localism Act 2011 which introduced provisions to assist with the regulation of standards of conduct for elected and co-opted Councillors.

RESOLVED: That the Members endorsed the findings of the contents of the report.

(Moved by Councillor D Cook and seconded by Councillor S Peaple)

18 UPDATED RIPA POLICY

The Report of the Solicitor to the Council and Monitoring Officer advised Members of the proposed amendments to the Corporate Policy governing the Regulation of Investigatory Powers Act 2000 in light of the new requirements introduced by recent legislative change and Home Office Guidance and seeking their consideration and recommendations in relation thereto.

RESOLVED: That the Members

- 1 considered the changes to the RIPA policy on Directed Surveillance, Covert Human Intelligence Sources (CHIS) and Acquisition of Communications Data;
- 2 are satisfied that the changes meet the requirements imposed on the Council in terms of the legislation and Codes of Practice, and

3 approved the Policy.

(Moved by Councillor D Cook and seconded by Councillor R Pritchard)

19 CALENDAR OF MEETINGS

The Calendar of Meetings for 2017/18 was received and circulated at the meeting

RESOLVED: That the Members accepted the Calendar of Meetings for 2017/18 with an amendment to the Audit and Governance Committee Meeting on 29th March to be changed to another date

(Moved by Councillor D Cook and seconded by Councillor R Pritchard)

The Mayor